

- AN EQUAL OPPORTUNITY EMPLOYER -

North Sanpete School District
220 East 700 South
Mt. Pleasant, UT 84647
(435) 462-2485
(435) 462-2480 FAX

**APPLICATION FOR
EMPLOYMENT**

- CERTIFICATED -

- OFFICE FILING INFORMATION ONLY -

Name: _____

Certifications: _____

Subject: _____

Endorsements: _____

Date Application Received: _____

TO APPLICANT: *We deeply appreciate your interest in our District and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications. Applications are maintained on file for one year.*

NORTH SANPETE SCHOOL DISTRICT

NAME: _____ SOCIAL SECURITY #: _____
 (Last, First, Middle)

PRESENT ADDRESS: _____ Phone # _____
 (Street, City, State, Zip)

PERMANENT ADDRESS: _____ Phone #: _____
 (Street, City, State, Zip)

WORK PHONE #: _____ DATE AVAILABLE FOR EMPLOYMENT: _____

CERTIFICATION: Valid Utah Teaching Certificate now held:

Elementary _____ Secondary _____ Other _____ None _____

Endorsements: _____ Expiration date: _____

If none, have you now or will you soon apply for Utah certification? YES ___ NO ___ Date of application: _____

Type of certificate applied for: _____ Endorsements: _____

POSITION DESIRED: Grade level choices: 1st _____ 2nd _____ 3rd _____

Subjects preferred: 1st _____ 2nd _____ 3rd _____

PLACEMENT FILE: UNIVERSITY WHERE PLACEMENT FILE IS LOCATED: _____

UNDER WHAT NAME? _____
 (We require that you have your placement file sent to us.)

TEACHING INFORMATION:

1. ARE YOU PRESENTLY EMPLOYED BY THIS DISTRICT? YES ___ NO ___

2. ARE YOU A PAST EMPLOYEE OF THIS DISTRICT? YES ___ NO ___

IF YES, GIVE DATES OF EMPLOYMENT _____ NAME THEN _____

3. ARE YOU A RELATIVE OF AN EMPLOYEE OF THIS SCHOOL DISTRICT, OR A RELATIVE OF A MEMBER
 OF THE DISTRICT BOARD OF EDUCATION? IF YES, TO WHOM AND WHAT RELATIONSHIP? YES ___ NO ___

4. HAVE YOU EVER APPLIED FOR EMPLOYMENT AND BEEN INTERVIEWED WITH THIS DISTRICT? YES ___ NO ___

5. ARE YOU CURRENTLY UNDER CONTRACT WITH ANOTHER SCHOOL DISTRICT? YES ___ NO ___

REASON FOR SEEKING A CHANGE: _____

6. HAVE YOU EVER BEEN DISMISSED OR DENIED A "RETURN CONTRACT?" YES ___ NO ___

IF YES, ATTACH A STATEMENT EXPLAINING THE CIRCUMSTANCES.

QUALIFICATION/ACTIVITY INFORMATION:

1. IF REQUIRED AS AN ESSENTIAL FUNCTION OF THE POSITION, LIST EXTRACURRICULAR ACTIVITIES FOR WHICH
 YOU QUALIFY: _____

2. LIST SPECIAL QUALIFICATIONS OR ABILITIES: _____

3. OTHER THAN ENGLISH, WHAT LANGUAGE(S) DO YOU SPEAK? _____

ARE YOU ENDORSED TO TEACH THIS LANGUAGE: YES ___ NO ___

U.S. CITIZEN: YES ___ NO ___ IF NO, ARE YOU ELIGIBLE TO WORK IN THE UNITED STATES? YES ___ NO ___

MILITARY SERVICE DATES: FROM: _____ TO: _____

DO YOU CLAIM VETERAN'S PREFERENCE? IF YES, INCLUDE A COPY OF SEPARATION FORM. YES ___ NO ___

PARTICIPATION FOR TEACHING:

1. Education (Begin with high school):

Name & Location of Institution	Dates Attended	Degree	Major	Minor

2. Student Teaching:

District	School	City and State	Grades/Subjects	Dates From - To

3. Additional course work: _____

TEACHING EXPERIENCE (CONTRACT TEACHING ONLY):

District	School	City and State	Grades/Subjects	Dates From - To

EMPLOYMENT EXPERIENCE OTHER THAN TEACHING:

Employer	Location	Kind of Work Performed	Dates From - To

VOLUNTEER/PUBLIC SERVICE EXPERIENCE: _____

REFERENCES (References included in your Placement File need not to be listed):

Include only those who have knowledge of your teaching experience – teachers, principals, superintendents.

Name	Position	City and State	Phone #

PERSONAL INFORMATION – REQUIRED

The following questions are to assist in determining a prospective employee’s fitness as an applicant. The answers to these questions are subject to verification by a police agency. A “yes” answer does not automatically disqualify an applicant. Each applicant will be reviewed individually.

Have you ever been convicted of:

- A. A sex-related crime which involved force or minors? YES ___ NO ___
- B. A crime involving violence or the threat of violence? YES ___ NO ___
- C. A crime involving drugs or alcoholic beverages? YES ___ NO ___
- D. Any other conviction other than a minor traffic violation? YES ___ NO ___

IF YOU ANSWERED YES TO ANY OF THESE QUESTIONS, PLEASE EXPLAIN:

Have you ever been convicted, plead guilty, plead no contest, or sentenced for any other offence?

YES ___ NO ___ IF YES, PLEASE INDICATE THE CHARGE AND THE DISPOSITION:

IF YOU ARE PRESENTLY CHARGED OR UNDER INDICTMENT FOR A CRIMINAL OFFENSE, UPON A FINDING OR A PLEA OF GUILTY YOU SHALL PROVIDE THAT INFORMATION TO THE SCHOOL DISTRICT.

Did you undergo a background records check (including fingerprinting) as part of your certification?

YES ___ NO ___

In accordance with Utah state law, this school district may conduct a criminal background check and I hereby waive my rights to a written notice of such.

I hereby certify that the above information is true, accurate and complete to the best of my knowledge and belief. (Any misrepresentation or omission of fact shall be sufficient cause for disqualification of this application or termination of employment.) Furthermore, I understand that this application and records become the property of the District. I understand that the District reserves the right to accept or reject this application. I further agree to observe all rules, regulations and policies of the District. I hereby authorize the District to conduct work history, personal reference and police record inquiries to determine by acceptability for employment. I further understand that if employed, the employment is temporary pending completion of all required documents and the outcome of history and background investigations. Since references are for my benefit, I do hereby release those furnishing information concerning me from any liability for damage of any nature as a result of furnishing such information.

Signature: _____ Date: _____

This district is an equal opportunity employer and does not discriminate with regard to race, color, religion, national origin, sex, age, marital status, or physical or mental handicap, except where justified to meet a bona fide occupational requirement. The district is committed to a policy of keeping its work place free from sexual harassment. The district provides reasonable accommodations to the known disabilities of applicants in compliance with the Americans with Disabilities Act.